

**BOARD OF TRUSTEES MEETING MINUTES**  
**July 27, 2020**

Call to Order: Chair Thompson called the meeting to order at 6:03 p.m., and the following members answered roll call:

Brian Duncan	Margaret Tyne
Ed Andersen	Lisa Wiersema
Kate Boyle	Student Trustee Abril Vazquez-Tapia

Absent: Dennis P. Fulrath

SVCC Staff: President, Dr. David Hellmich  
Vice President of Academics and Student Services,  
Dr. Jon Mandrell  
Vice President of Business Services, Kent Sorenson  
Dean of Institutional Advancement, Dr. Lori Cortez (remotely)  
Human Resources Director, Kathryn Snow (remotely)  
Director of Research and Planning, Joe Strabala-Bright (remotely)  
Executive Assistant, EmmaLea Bittner  
Director of Facilities, Rich Groleau (remotely)  
Professor, English/Education, Amanda Eichman (remotely)  
Professor, History, Richard Eichman (remotely)  
Marketing Coordinator, Dallas Knack (remotely)  
Title III Program Assistant, Sheila Buccola (remotely)

Consent Agenda: It was moved by Member Wiersema and seconded by Member Tyne that the Board approve the Consent Agenda. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

President's Report: Dr. David Hellmich provided the following information in his report:

He recognized the American Mathematics Competition winners from January 3 and February 5, 2020, in which approximately 30 area high school students participated. First-place award winners were Aliza Rogers from Bureau Valley High School and Griffin Vos from Morrison High School. Aliza attended virtually and shared a few words. Griffin Vos was unable to attend and submitted a letter that Dr. Mandrell read. Griffin's parents, Richard and Amanda Eichman, were also present.

Next, Dr. Hellmich shared the FY 2020 and FY 2021 bookends. FY 2020 accomplishments highlighted were the following:

- Awarded Nursing ACEN accreditation,
- Completed Impact Campaign planning phase,
- Executed COVID-19 response plan,
- Held first virtual commencement,
- Held record breaking 3<sup>rd</sup> Chocolate Rendezvous,
- Hired an excellent CFO and new leadership for regional economic development and Small Business Development Center,
- Implemented Compensation Plan for staff and Salary Schedule for faculty,
- Launched the Diversity and Inclusion Committee,
- Launched Title III grant, and
- Moved to the Illinois Community College Health Consortium.

He also highlighted some accomplishments hoped to be achieved in FY 2021:

- Complete update to Facilities and Ground Master Plan,
- Continue to make progress with the Impact Program, including with Campaign Cabinet,
- Continue to prepare for 2021 Higher Learning Commission Visit,
- Enhance IT infrastructure/security,
- Erect new sign on Route 2,
- Increase student support for online learners, especially at-risk students and developmental education,
- Issue FY21 Funding Bond,
- Maintain balanced budget during pandemic and economic downturn,
- Produce more virtual marking plans, videos, and materials, and
- Retain TRIO SSS Grant for next five-year cycle.

Member Tyne thanked the administration and staff for their hard work.

Lastly, Dr. Hellmich shared an update on Sauk's COVID-19 response. Eric Epps presented the College's Fall 2020 COVID-19 plan, included in the board packet. The plan provides information regarding the guiding principles administration uses to make its decisions regarding instruction and student services, extra-curricular activities, and campus office operations. Members Duncan and Thompson asked about meeting student internet needs. Eric shared the parking lots are listed as a hot spot for wireless internet. Member Duncan thanked professors for getting creative on how to hold in-person classes safely. He also asked if students would be returning to campus after Thanksgiving. Dr. Hellmich affirmed classes are planned after

Thanksgiving. Chair Thompson asked how Sauk was getting the word out about its plan for the fall semester. Dr. Mandrell shared that he has done a radio interview as well as pushing the information out via social media and student emails. Student Trustee Vazquez-Tapia asked about how healthcare professional students would be able to practice their skills. Dr. Mandrell shared practice labs would be open on Fridays.

*Student Trustee Report:* Student Trustee Vazquez-Tapia shared that SGA had an Officers Meeting on July 8, 2020, to discuss virtual events for the fall semester. The officers are coming up with ideas for a virtual Sauk Fest for the week of September 2. She also thanked administration for its help in answering her questions regarding fall semester. The next SGA Officers Meeting will be July 29, 2020, at 12:30 p.m. via Google Hangouts.

*Foundation Report:* Dr. Lori Cortez reported the fall scholarship release is still open and closes July 31. The Impact Program video is being created, starring community leaders. Letters regarding the Blackbaud third party software provider information have been sent. The Foundation is exploring other software providers. SVCF is expecting an estate gift valued at least \$100,000 next month for health career and criminal justice students. The Foundation provided \$76,000 to the College in June.

*ICCTA Report:* Chair Thompson shared ICCTA has launched a new website and encouraged everyone to check it out. The Executive Retreat will be on August 14-15 at Heartland Community College. An in-person meeting is planned in September.

Fiscal Year 2021  
Tentative Budget –  
First Reading:

It was moved by Member Wiersema and seconded by Member Duncan that the Board approve the first reading of the Fiscal Year 2021 Tentative Budget as presented. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

Title IX/Sexual  
Misconduct Board  
Policies – First Readings:

It was moved by Chair Thompson and seconded by Member Tyne that the Board approve the revisions to the following Board Policies as presented for a first reading: *403.02 Non-Discrimination in Employment and Student Relations*, *427.01 Sexual Harassment*, *517.01 Safety and Security Reporting*, and *518.01 Sex Discrimination and Sexual Misconduct*. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

Adjustment to the 2020-2021 Academic Calendar: It was moved by Member Duncan and seconded by Member Wiersema that the Board approve the Fall 2020 academic calendar revision as presented. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

Equipment Purchase – Manikin for Radiologic Technology: It was moved by Member Andersen and seconded by Member Boyle that the Board approve the purchase of two manikins from Armstrong Medical Industries in the amount of \$27,842. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

ACCT Student Trustee Advisory Committee Support: It was moved by Member Tyne and seconded by Member Andersen that the Board provide support to Abril Vazquez-Tapia to apply for membership to the ACCT Student Trustee Advisory Committee. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

President’s Contract: It was moved by Member Boyle and seconded by Member Wiersema the Board approve the 2% increase to the President’s pay for FY 2021, which is the same cost of living percentage received by staff and faculty. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

Closed Session: It was motioned by Member Tyne and seconded by Member Boyle to move into closed session at 7:42 p.m. due to 5 ILCS 120/2(c)(1, 2 and, 21 ) – The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; and Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; and Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried. Closed Session began at 7:42 p.m.

Closed Session concluded at 7:59 p.m.

Approval of Closed  
Session Minutes from  
June 22, 2020:

It was moved by Member Wiersema and seconded by Member Tyne that the Board approve the Closed Session Minutes from June 22, 2020. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

Adjournment:

Chair Thompson discussed the Board Self-Assessment.

Since the scheduled business was completed, it was moved by Member Duncan and seconded by Chair Thompson that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

The meeting adjourned at 8:04 p.m.

Next Meeting:

The next regular meeting of the Board will be in the Riverview Conference at 6:00 p.m. on August 31, 2020.

Respectfully submitted,

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Margaret Tyne, Secretary